



TOWN OF BURLINGTON

Minutes Posting

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Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT. BOARD: Burlington Housing Authority

DATE: August 26, 2026

TIME: 10:00 am

PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

MEMBERS IN ATTENDANCE:

Richard Howard – Chairman
Jack Nagle – Vice-Chairman
Brian Curtin - Treasurer
Edwin Collard – Tenant Board Member

MEMBERS ABSENT: **Eileen Sickler - Absent**

SPECIAL BOARD MINUTES

1. **Salute the Flag: Pledge of Allegiance**
2. **Roll Call - Present at the meeting: See above for attendance.**
3. **Approval of the change order # 2 for project: 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet:** Upon motion by Edwin Collard and duly seconded by Brian Curtin, it was voted to approve the change order # 2 for project: 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet. This change order is for access panels that will go inside the closet, so it provides easy access to the shower valves. The total of this change order will be \$4,512.77. All present voted in favor.





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4. **Approval of the change order # 3 for project 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet.** Upon motion by Edwin Collard and duly seconded by Jack Nagle, it was voted to approve the change order # 3 for project: 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet. This change order is for new shut offs that will be for under the bathroom sinks and behind the shower valves in the closet, so we will no longer need to shut down the whole building for one-unit repair. The total of this change order will be \$2,833.31. All present voted in favor.
5. **Approval vote by the Board to approve the Payment Application Request Number #1 for Project # 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet.** Upon motion by Edwin Collard and seconded by Brian Curtin it was voted to approve the Payment Application Request Number #1 for Project # 048051 - Birchcrest Arms bathroom sink, faucet, shower valve, and medicine cabinet. All present voted in favor.

New Business: No New Business

Executive Director's Notes:

1. Vacancies: 1 at Birchcrest Arms & 1 at Tower Hill.

Tower Hill Tenant Association: No Tenant representation from Tower Hill.

Birchcrest Arms Tenant Association: No Tenant representation from Birchcrest Arms.

Adjourn the meeting: Upon motion by Brian Curtin and duly seconded by Edwin Collard, it was voted to adjourn the meeting. All present voted in favor.

