



TOWN OF BURLINGTON

Minutes Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you.

Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT. BOARD: Burlington Housing Authority

DATE: March 11, 2026

TIME: 10:00 am

PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

MEMBERS IN ATTENDANCE:

Richard Howard – Chairman
Jack Nagle – Vice-Chairman
Brian Curtin - Treasurer
Eileen Sickler – Commissioner Member
Edwin Collard – Tenant Board Member

MEMBERS ABSENT:

MINUTES

- 1. Salute the Flag: Pledge of Allegiance**
- 2. Roll Call - Present at the meeting: See above for attendance.**
- 3. Approval of the Minutes of the regular meeting held on February 25, 2026:** Upon motion by Jack Nagle and duly seconded by Edwin Collard, it was voted to approve the minutes of the regular meeting held February 25, 2026. All present voted in favor.
- 4. Approval of the Warrant of paid invoices in the amount of \$49,846.24 and Payroll Journal in the amount of \$24,941.07 for the period of February 1, 2026 – February**





TOWN OF BURLINGTON

Minutes Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you.

Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

28, 2026: Upon motion by Edwin Collard and duly seconded by Brian Curtin, it was voted to approve the warrant of paid Invoices and Payroll Journal for the period of February 1, 2026 – February 28, 2026. All present voted in favor.

Executive Director's Notes:

1. Vacancies: 2 at Birchcrest Arms & 2 at Tower Hill.
2. Luis Oliva from Rogue Engineering & Design with Krista Manna from KR Architecture & Interiors Commercial & Residential came to conduct an on-site visit to Tower Hill to access the roof top units that are under the (WP# 048057). While they were on-site, I requested that we go into the foyer where I was able to show them that the heating unit was not working and often makes noises. I suggested that maybe a heat skirt would provide better heat for the Foyer, Lobby, and Community room. Even though we have received about \$33,000.00 in Sustainability funds for the roof top units, Luis will be talking to Greg Abbe (EOHLC Sustainability Program Developer) to see if they can provide us with more funding.
3. We have already had our pre-construction meeting for the Sink, Faucet and Shower Diverter replacement at Birchcrest Arms, just waiting for a date from the General Contractor, but they want to meet again to hammer out the details about the residents and how they will be inconvenient.
4. Spoke with Alex Uhl (6th District Aide) who works for Congressman Seth Moulton representing the MA - 6th District of Massachusetts. They reached out to BHA about MA-06 Housing Authority Community Project Funding Transportation HUD FY27. When I contacted them they wanted me to send them a little paragraph describing what I would use the funds for if awarded. I told them that I didn't have any Federal Property, because the notice made it seem as if this funding was only for Federal Property. I wasn't even sure if BHA qualified. I did this on Friday 03/06/2026. They were going to put it in front of their committee. On 03/09/2026 They then requested me to apply describing the remodeling of Buildings C & D Kitchen's for 14 Birchcrest Street. These Remodels should have been done about 5-10 years ago and they keep





TOWN OF BURLINGTON

Minutes Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you.

Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

getting push off. These are much needed remodels, and my formula funding is tied up with other projects that are more important.

New Business: The Newton Group, formerly MB Properties purchased property from BHA in order to build an assisted living facility in 1996, and it was named Longmeadow Place Burlington: A discussion should be made as to whether Burlington Housing Authority still holds an interest in this facility. In reading some documents it appears that at one point twenty percent of the units that were built should have been designated as affordable units and approximately thirteen of those units should be filled with a waiting list managed by the Burlington Housing Authority. **The Board and the Executive Director have made the decision that it would be in the best interest of the residents at BHA to investigate whether BHA holds an interest in this assisted living facility. Eileen Sickler and Paula Kinnon the Executive Director will be moving forward on this to see what can be discovered.**

Burlington Summit (Adams Street Multi-Use Path): Scott Weiss (Vice President of Development for the Gutierrez Company) has reached out to BHA with a request to come speak at our March 11, 2026 Board Meeting to talk about the zone overlay that currently is before the town seeking a zoning overlay that would allow the Gutierrez Company to add housing on their land on Summit Drive. In conjunction with their efforts, town officials are looking to create and expand bike path options and connectivity. The town requested that Gutierrez include a bike/multi-use path across their site. Gutierrez is also looking at options to continue on Summit Drive and potentially cross I-95 (Route 128) to continue north. The planners have also requested that they look into continuing the path south, potentially across the Housing Authority land, to reach Adams and North Street, and ultimately connect with the Vine Brook path that currently terminates at North Street in Lexington. The Gutierrez Company is requesting that BHA consider granting an easement to allow for the location and construction of a multi-use path across Adams Street Parcel. **Scott Weiss (Vice President of Development for the Gutierrez Company) and Elizabeth Bonventre (Planning Director of the Town of Burlington):** Are requesting that the Housing Authority consider granting an easement to allow for the location and construction of a multi-use path across the Adams Street parcel. The specific location and design of the path would be subject to the Housing Authority's approval. And any such path would include the right to be relocated as needed so the land can enjoy the accessibility benefits without impact on any future development or use of the





TOWN OF BURLINGTON

Minutes Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you.

Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

land. Although the Board liked the idea, they were only willing to agree that the parties could move forward, but with certain circumstances pertaining to BHA'S land and the selling or developing of it. The Board stated that they are unwilling to vote on an agreement, unless BHA'S lawyers advised them of all costs, ownership, and other information that would enable BHA to make an informed decision without it affecting the potential selling or developing of the landlocked property.

Tower Hill Tenant Association: Tower Hill Tenant Association wanted to remind the residents that a Saint Patrick's event is being held at Tower Hill on March 18, 2026 @ 6:00 p.m. – a corned beef and cabbage dinner, rolls and dessert are being catered by French's catering. Cost: Tenants \$22.00 – Guests: \$24.00.

Birchcrest Arms Tenant Association: No Tenant representation from Birchcrest Arms.

Adjourn the meeting: Upon motion by Eileen Sickler and duly seconded by Edwin Collard, it was voted to adjourn the meeting. All present voted in favor.

