



TOWN OF BURLINGTON

Minutes Posting

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Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT./BOARD: Burlington Housing Authority

DATE: January 08, 2025

TIME: 10:00 am

PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

MEMBERS IN ATTENDANCE:

Dick Howard- Vice Chairman
Brian Curtin-Treasurer
Maryann Bieren- Board Member
Eileen Sickler – Board Member
Jack Nagle – Board Member

MEMBERS ABSENT:

N/A

MINUTES

Moment of Silence for & William Gauhran of Tower Hill and President James Carter

- 1. Salute the Flag: Pledge of Allegiance**
- 2. Roll Call - Present at the meeting: See above for attendance.**
- 3. Approval of the Minutes of the regular meeting held on January 08, 2025:** Upon motion by Maryann Bieren and duly seconded by Jack Nagle, it was voted to approve the minutes of the regular meeting held January 08, 2025. All present voted in favor.





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approval of the Warrant of paid invoices in the amount \$118,841.96 and Payroll Journal in the amount of \$23,331.48 for the period of December 1, 2024 – December 31, 2024: Upon motion by Brian Curtin and duly seconded by Jack Nagle, it was voted to approve the warrant of paid invoices and payroll journal. All present voted in favor.

4. **Approval of the Managed Care Proposal with 1 Point Networks Inc. as Burlington Housing IT Support.** Upon motion by Jack Nagle and duly seconded by Brian Curtin. It was voted to approve the signing Contract with 1 Point Networks Inc. All present voted in favor.
5. **Review of the November 2024 Monthly Accounting Report, Cost Comparatives and Extraordinary Expenditure Reports.**

Executive Director's Notes:

1. One of the Heat pumps that was installed at Birchcrest Arms about three years ago has failed and must be replaced. This is going to cost BHA about \$6,400.00 to replace. I will be Looking to speak with Lean on this matter, because it could become quite costly if we must start replacing the heat pumps.
 2. I e-mailed Green-Harbor-ASHP Energy-Installed through their portal, just waiting for an answer. This could help try to get some heat pumps / central air for Tower Hill. It may be connected to Lean, which is a program we have coming after the holidays, but I am trying to maximize any programs I might find to help us.
 3. I will also be looking into seeing what programs are available for low-income people that don't want to pay these high rates that the cable companies are charging now. Some of the residents ask me to investigate that for them, once they heard about the new rates coming in after the first of the year.
 4. Vacancies: 3 Vacancies Tower Hill & 1 Vacancies @ Birchcrest Arms
6. **New Business: No new business was discussed**
 7. **Tower Hill Tenant Association:** Pat Stanford spoke on behalf of the tenant Association stating that the Christmas Party was a success.





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The food was delivered by Sammy's Deli & Catering. They had Turkey, stuffing, mashed potatoes, cranberry sauce and Soup. Rolls were donated by John Sullivan. Desserts were brought by residents of Tower Hill.

A show of hands was taken at the time of the party that they would like to order from Sammy's again, because it was good, and the price was right. We will be looking into them to possibly cater for other events. We would like to express our gratitude for the residents' contributions with decorating and serving and help with the cleanup after the Christmas party. It is always greatly appreciated.

Kathy Osbourne and her sister came with music and Karaoke, and it was a complete success.

Donations were received in the form of gift cards, tablets, etc...

Car cleaning signed up with Pat Stanford.

Birchcrest Arms Tenant Association: No Tenant representation from Birchcrest Arms.

Adjourn the meeting: Upon motion by Jack Nagle and duly seconded by Maryann Bieren, it was voted to adjourn the meeting. All present voted in favor.

