



# TOWN OF BURLINGTON

## *Minutes Posting*

Email Posting to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you.

Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT./BOARD: Burlington Housing Authority

DATE: September 11, 2024

TIME: 10:00 am

PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

### MEMBERS IN ATTENDANCE:

Dick Howard- Vice Chairman  
Brian Curtin-Treasurer  
Maryann Bieren- Board Member  
Eileen Sickler – Board Member  
Jack Nagle – Board Member

### MEMBERS ABSENT:

Executive Director – Paula Kinnon

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## MINUTES

Moment of Silence for observance of 9/11  
Moment of Silence for Thomas Mulrain of Birchcrest Arms

- 1. Salute the Flag: Pledge of Allegiance**
- 2. Roll Call - Present at the meeting: See above for attendance.**





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3. **Approval of the Minutes of the regular meeting held on August 14, 2024:** Upon motion by Eileen Sickler and duly seconded by Maryann Bieren, it was voted to approve the minutes of the regular meeting held August 14, 2024. All present voted in favor.
4. **Approval of the Warrant of paid invoices in the amount \$263,117.36 and Payroll Journal in the amount of \$21,538.39 for the period of August 1, 2024 – August 31, 2024:** Upon motion by Brian Curtin and duly seconded by Jack Nagle, it was voted to approve the warrant of paid invoices and payroll journal. All present voted in favor.
5. **Approval of the Annual Plan for Fiscal Year 2025 for State Aided Public Housing as submitted.** After questions and brief discussion, and upon motion by Brian Curtin and duly seconded by Maryann Bieren, it was voted to approve the Annual Plan for Fiscal Year 2025 for submission. All present voted in favor.
6. **Approval of submission of application for the MHP Technical Assistance Grant related to a vacant land development.** Upon motion by Jack Nagle and duly seconded by Eileen Sickler, it was voted to approve the submission for the grant of potentially \$75,000.00 to help assist the BHA in determining the viability of the landlocked property owned by the BHA. All present voted in favor.
7. **Review of the July Monthly Accounting Report, Cost Comparatives and Extraordinary Expenditure Reports.**
8. **Executive Director's Notes:** None left by vacationing director, Colleen advised update on vacancies of two units being filled this past week along with two new units being vacated end August.
9. **New Business: No new business was discussed**
10. **Report of the Associations: Tower Hill –** Maryann Bieren stated that the Tenant Board Meeting would not be held tonight and would be moved to next Wednesday, due to the death of Pat's brother. She also mentioned the luncheon that was held by the BHA staff for the residents and that they appreciated it and enjoyed it. Colleen advised the Board how the director and her family had made several courses for the residents and had picked up meats from Dom's Sausage which everyone enjoyed thoroughly.





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No tenant was present from Birchcrest Arms to represent.

11. **Adjourn the meeting:** Upon motion by Brian Curtin and duly seconded by Jack Nagle, it was voted to adjourn the meeting. All present voted in favor.

