



# TOWN OF BURLINGTON

## Meeting Posting

Email Posting to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you  
Notice of Public Meeting – (As required by G.L. c. 30A, c. §18-25)

DEPT./BOARD: Burlington Housing Authority  
DATE: August 14, 2024  
TIME: 9:00 am  
PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

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## Agenda

1. Salute the Flag.
2. Introduction: Governors Appointed John (Jack) Nagle joining the Burlington Housing Authority Board as of 08/14/2024.
3. Roll Call.
4. Requiring a Board Vote: To approve the Minutes of the Board Meeting held on June 12, 2024.
5. Requiring a Board Vote: To approve the Warrant of paid invoices in the amount \$58,790.08 and Payroll Journal in the amount of \$21,052.27 for the period of June 1, 2024 – June 30, 2024.
6. Requiring a Board Vote: To approve the Warrant of paid invoices in the amount \$429,055.71 and Payroll Journal in the amount of \$26,650.52 for the period of July 1, 2024 – July 31, 2024.
7. Requiring a Board Vote: To approve one payment installment for WP # 048047 - Roof Replacement on Tower Hill. In the amount of \$ 36,404.00.
8. Requiring a Board Vote: To approve a third signer at Northern Bank. Maryann Bierien is to be utilized when the first two signers are unavailable.
9. Review: April, May, June Monthly Accounting Report, Cost Comparatives, and Extraordinary Expenditure Report / Quarterly Reports.
10. Requiring a Board Vote: To approve proceeding with the Bathroom Sink and Faucet Replacement project Fish # 048051. Design Fees \$ 8,700.00.





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11. Requiring a Board Vote: To approve proceeding with the Driveway Repair Seal and Stripe project Fish # 048052 project. Construction Budget \$45,459.00 and Design Fees \$ 15,400.00.
12. Requiring a Board Vote: To approve an amendment to BHA Rent Collection Policy to include the Implementation of a Direct Debit via ACH collection of rents.
13. Requiring a Board Vote: To approve a revision to BHA Parking Policy to include new regulations.
14. Executive Director's Notes:
15. New Business:
  1. Eileen Sickler would like to speak about the landlock Property that Burlington Housing owns.
  2. Introducing Sidney Boles a news producer for BCAT – On How Government Works / Segment.
16. Report of Tenant Associations:
17. Adjourn the Meeting.

